

**MINUTES OF EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Held on Tuesday 17th August 2020 AT 6.00 PM

		Present	Apologie	Absent
Leigh Hunt - President	JM		Y	
Kris Wintle - Vice President	Kw	Y		
Bruce Beale	BB	Y		
Geoff Black	GB	Y		
Terrence Darwent	TD	Y		
Gordon Finlayson	GF	Y		
Dave Henderson	DH	Y		
Alida Van Niekerk	AV	Y		
Tina Price - Secretary Manager	TP		Y	
Michelle Drummond		Y		
Gerry Mulligan - Representative Bowls	GM	Y		

KW welcomed all to the meeting.

Minutes of previous meeting 20th July 2020 as circulated were taken as read & confirmed:

Proposed: GF

Seconded: GB

Passed: Yes

Matters Arising:

1. AGM - Error in Club Financials – Deed of Debt

KW advised that the Deed of Debt with Bowls is incorrect in the Y/E 2020 Annual Accounts. It is recorded that we have paid an extra payment compared with the Bowls Y/E 2020 Annual Accounts.

GB will look into it.

2. Kitchen Oven - ACTION TP

The Oven needs repair or replacing. At this stage the Committee decided to repair the Oven as and when needed.

TD mentioned the oven is dirty and desperately in need of cleaning. TP to speak to Caterers regarding cleaning the Kitchen

3. Old roofing Iron

DH will organise the removal of the Iron.

4. Vanity in Ladies toilet – Lounge Area

It was decided not to do any updating to the vanity at this stage due to finances.

Correspondence

Correspondence: In

Nil

Correspondence: Out

Nil

Financial:

P&L Accounts:

Approved: DH

Seconded: GF

Passed: Carried

Payables: - Please sort by Payment Date

Approved: GF

Seconded: GB

Passed: Carried

Areas of Responsibility Reports:

Financial GB & DH - Signatories –LH & KW - ACTION KW

Committee Meetings

GB suggested that the Committee meet fortnightly through these current times, AV agreed that the meetings should be more regular.

KW will run this past LH and advise the Committee of the outcome.

Government Resurgence Wage Subsidy

We can apply for the next wage subsidy on the 21 August which is for 2 weeks.

Spending

GF asked if there has been a hold put on spending. KW said yes there has.

% on Bar Profit

Gerry Mulligan asked why the accounts do not show a % on Bar Income as it did in the past. GB will address this.

Coffee Machine Income

DH mentioned no income for Coffee Machine (MD to look into). This income should be banked monthly. To reflect in the accounts.

Staff Holiday Pay/Annual Leave

This is extremely high and needs to be reduced. Staff need to use their holidays and in future they should not accumulate more than 4 weeks Annual Leave.

Club Shirts

DH asked about the Club Shirts – Do we have Club Shirts?

AV said these need to be promoted so members know that we have them available for Sale.

Gaming Income Distribution - N/A

Members Disputes – LH & KW

Staff – LH & KW

Marketing, Events & Promotions – AV & TP

Repairs & Maintenance Buildings & Grounds – BB

Compliance, Gaming & Liquor – LH & DH

Club Sections – TD

Grant Applications – N/A

Futures Committee – N/A

Health and Safety – GF

Managers' Report – August 2020

Well it is such a shame that we have gone back up to Level 2 alert for Covid. This means the Club is now back to serving tables with only 100 people aloud at The Club at any one time, I would like to thank all our Members for their patience during this time.

A big thank you to all the Staff for stepping up again to ensure that the Club is adhering to the Level 2 rules and regulations.

The Club has been lucky to have been able to take over the Friday night raffles as this has allowed us to put on some entertainment whilst we were in Level 1, we had Scarlet and Karaoke back which were great nights and well attended evenings, full of dancing, singing and fun.

Our Cards, Games, Pool and Darts evenings have continued to be very popular, which has also been great for The Club.

The Club is now having raffles on Tuesday nights, we have been able to offer Tuesday raffles to our adjuncts again this proved to be very popular on Tuesday night and we only had 2 raffles which I feel we could now raise to 4 raffles which is great news.

It is fantastic to see that the Club is starting to recover from the first lockdown, I would like to thank all our Members for their support of The Club it has been lovely to see everyone returning and enjoying themselves.

Tina Price
Club Manager

NEW MEMBERS NEW MEMBERS July/August 2020:

Bryce Taylor, Vanessa Harland, Patrick Sparks, Tony Shears, Charmaine Evans, Anthony Beard, Geno Gomes, Bradley Pope, Margaret & Adrian Waters, Doug Hayes, Linda & Ken Fox, Katherine Parnell & Sharee & Michael Wood.

Approved: AV

Secoded: TD

Passed: Carried

General Business

Tuesday Raffles - ACTION MD

Due to not having the membership draw at the moment it was decided not to run Tuesday Raffles.

MD to call the Butcher and cancel the Tuesday meat order and advise the Adjunct that was due to run the raffle on the 18th August.

Light in the Carpark – ACTION MD & KW

Gerry Mulligan advised that the light in the carpark has been out for months and needs fixing. MD explained that TP had been in touch with KDC regarding this issue on more than one occasion. KW said she would call into the council to discuss the issue and MD will call the council.

Road/Lane to Lookout. - ACTION MD

This is full of potholes and we need to get in touch with the Council to repair it.

Advertising “THE CLUB”

TD said that we need to advertise the Club more, he suggested we get in touch with the Local Radio Station. AV agreed and said we need to have a bigger presence on Facebook.

Website - ACTION TP

Gerry Mulligan brought up the Club Website and said it needs updating – in particular, the Executive Team & Staff which still has the past Committee on there.

Bar Manager Licence - ACTION KW

GB asked if Norma Black had been taken off as a Bar Manager for the Club – MD advised that TP had done so. GB asked how many Bar Managers do we have at the Club – MD advised that we currently have two Bar Managers and that Wendy Nesbitt is currently applying for hers, KW to ascertain if TP has her Bar Managers Licence.

Smoking in the Carpark during Level 2 Covid 19

GB brought up the fact that smokers can not drink in the carpark while smoking and suggested that smokers be permitted in the smoking area outside by the Pool Room. GB and BB will monitor the entrance and exit to ensure that no one enters that has not signed the Covid register located at the Bar.

Email to Members

A email needs to be sent to members to advise them that they can only enter and exit via the front door during Level 2, this is to ensure people are aware that they can only enter and exit via the Main Front Doors. It was noted that we need to communicate more with the members.

The Club Pool Cue's - ACTION GB

GB suggested that we get Shay to repair the Club pool cue's and that payment be 12 Heineken's. MD suggested that we load the dollar value of the beer onto his membership card.

Daffodil Day – ACTION MD

MD to find out if Daffodil will go ahead or if it is to be postponed.

Line Dancing

TD asked about the line dancing – was it costing the Club. MD advised that at the end of the series of lessons it is TP's intention to have a Country Evening, which will bring revenue into the Club

In Committee

At 7.05pm they went into Committee to brainstorm the future survival of the Club.

NEXT Meeting Monday To Be Advised.