

**MINUTES OF EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Held on Tuesday 20th May 2020 AT 5 PM

		Present	Apologies	Absent
John Merrick President	JM	Y		
Leigh Hunt Vice President	LH	Y		
Alan McIntyre	AM	Y		
John Phillis	JP	Y		
Dave Henderson	DH	Y		
Gordon Finlayson	GF	Y		
Kris Wintle	KW	Y		
Geoff Black	GB	Y		
Tina Price Secretary Manager	TP		Y	
Michelle Drummond		Y		
Mona Guttenbeil - Representative Bowls	MG	Y		

JM welcomed all to the meeting.

Minutes of previous meeting 28th April 2020 as circulated were taken as read & confirmed:

Proposed: JP

Seconded: GF

Passed: Yes

Matters Arising:

1. Government Wage Subsidy
2. IRD Small Business Loan
3. ASB Loan Application

The above to be discussed under Finance

4. AGM – 25th July - **ACTION JP**

John Phillis to take on responsibility to ensure all the documentation for the AGM goes out to members on time.

Correspondence

Correspondence: In

Letter - Tiger Turf

Email

- David & Carol Kite
- Rosemary Browne
- John Brockliss
- Patricia Walker
- Bruce & Liz Clarkson
- Sheila Smith
- Bruce Hunt
- Jim Shewan

Correspondence: Out

Letter

- Tiger Turf – 3rd Green – Tiger Turf meeting on site.
JM, MG & Paul Wightman to meet with TT on Friday 22 May 2020 to discuss the speed and the strengthening of the 3rd Green. Bowls have tested the speed of the Green which is running at around 15, the speed of the green should be running at, at least 15 ½ to 17.
- Ken McLeod – Request to play bowls under Covid-19
JM emailed KM to advise that the grass green are currently closed for maintenance and that under Alert Level 2 Covid-19 rules and Health & Safety the Club Committee made the decision not to open the 3rd green under some restrictions have been lifted.
- Mona Guttenbeil
JM sent an email to MG asking the Bowling Club to consider Gifting the remainder of the Deed of Debt to the Mangawhai Club.

Email

- Jim Shewan
- John Brockliss
- David & Carol Kite
- Rosemary Browne

Financial:

Action taken to-date

1. JM has organised a \$30 a month interest fee payment for the Van for the next 3 months.
2. We have received the 1st Government Wage Subsidy and will be applying for the second subsidy on the when it is available from the 10th June.
3. We have received the Government Small Business Loan
4. Making cost savings wherever possible.

ASB Loan

AM spoke with the Bank Manager re the Loan and he wants more detail and we may not need amount originally applied for.

JM thanked AM, MD & TP for all the hard work and effort gone into the Loan Application.

Gifting the remainder of the Deed of Reduction Debt

MG advised that the Bowling Committee had discussed gifting the remainder of the Deed of Debt to the Mangawhai and MG advised that they have decided that the Bowling Club will not Gift the remainder of the Deed of Debt. They will continue to gift it annually at \$27,000 per year.

This was a Bowls committee decision; however, the minutes of their meeting will be sent to the Bowling Club members re the gifting of the debt. MG felt that the bowling members will support the committee decision.

GF asked what it going to take to become one Club here?

MG suggested a meeting with all parties and that all the facts are put on the table.

MG will talk to the Bowling Committee about having a meeting with the two Clubs.

P&L Accounts:

Approved: GB

Seconded: GF

Passed: Carried

Payables:

Approved: JP

Seconded: LH

Passed: Carried

Areas of Responsibility Reports:

Financial & Signatories – AM & GB

N/A

Gaming Income Distribution

N/A

Members Disputes – JM

N/A

Staff – JM, TP – ACTION LH & KW

LH & KW would like to see all Staff Contracts

KW asked why the wages have increased so much from 2017 to 2019?

Marketing, Events & Promotions – JP & TP

N/A

Repairs & Maintenance Buildings & Grounds – DH, JM

N/A

Compliance, Gaming & Liquor – LH, TP

GF reminded us that we need to make sure all the Covid-19 procedures are followed.

Club Sections – LH

Everything has been cancelled!

Grant Applications – LH & JP – ACTION JP & MD

JP to draft a letter to go to the applicants to advise them that due to the current situation no funding is available.

Futures Committee – AM & KW

N/A

Health and Safety – GF –

Managers' Report –May 2020

Nice to report that we have now moved down to Level 2.

We opened as a restaurant on Thursday 14 May 2020 with a limit of 100 people including staff. It has been quiet, but it is nice to see some of our members return to the Club. We have been working closely with the Caterers and our Staff have been doing a great job becoming waiters as well as bar staff.

We look forward to Thursday the 21st when we can open as a bar, I am sure we will be a lot busier.

Robbie and Zac have done a great job putting up the partitions in the Gaming Room, which is working well. Although the pokies have not be as busy as normal, which is understandable.

The Team have pulled together and are doing everything we can to get the club up and running as smoothly as possible over this period.

I would like to take this opportunity to thank all the staff and committee members that have helped during these unusual times.

Tina Price
Club Manager

NEW MEMBERS NEW MEMBERS April 2020:

N/A

Approved:

Seconded:

Carried:

General Business

Opening Hours and Times, Courtesy Van & Pool Tables.

MD asked about opening Days and Times.

JM advised that the club would open again from the Thursday 21st May from 2pm to close Monday through to Friday and Saturday and Sunday from 12pm to close.

The Courtesy Van will also resume operating from Thursday 21st May.

Pool tables will open also on Thursday

JM said a special thanks to Robbie and Zac for everything they have done over and above their normal duties.

Any Other Business

JP revenue generating submission.

JP put forward some suggestions on how to bring in revenue to the club.

The Committee decided to ask members for a Donation of \$50.00 – for each \$50.00 donated they will go into a draw to win one of three 5, year memberships.

This will be sent to the members ASAP.

Change of Subscription date.

Bring the Club year forward to 1st July instead of the 30th September. This will give you \$15 per member 1200 x \$15 = \$18,000. Also it will give an immediate cash injection. Plus if you raised the subs up \$5 this will bring in a further \$6000.

In total \$24,000 at not cost to the club.

Ask members to pay their subscription in July but still have the but keep the sub year end at the 30th September.

This will need to go to the AGM

The Committee were all in favour of taking this to the AGM

JM thanked everyone for their attendance.

Meeting Closed 6.15pm

NEXT Meeting Monday the 15th June AT 4.30PM