

**MINUTES OF EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Held on Monday 18th November AT 4.25 PM

		Present	Apologies	Absent
John Merrick President	JM	Y		
Leigh Hunt Vice President	LH	Y		
Alan McIntyre	AM		Y	
John Phillis	JP	Y		
Dave Henderson	DH	Y		
Geoff Black	GB	Y		
Gordon Finlayson	GF	Y		
Kris Wintle	KW	Y		
Tina Price Secretary Manager	TP	Y		
Michelle Drummond		Y		
Mona Guttenbeil - Representative Bowls	MG	Y		

JM welcomed all to the meeting

Minutes of previous meeting 21st October 2019 as circulated were taken as read & confirmed:

Proposed: KW

Seconded: LH

Passed: Yes

Matters Arising:

1. Courtesy Van

JM advised that the van has been delivered and is working well.

The Staff are very happy with the new van.

We have a donation box in the foyer which is receiving a few donations to go towards the running costs of the Van.

We need to get a lockable donation box that is attached to the reception area. JP will liaise with TP as to where MAZ got their lockable box from.

The sign writing has arrived, and JM will contact Tony Allen to put the sign writing on the van.

2. 3rd Green

JM was pleased to report the 3rd is now up and running. There was a couple of weeks delay due to weather and the stretching of the carpet.

3. Spark Tower Payment

JP to send a letter to Bowls about the change in circumstances regarding the Council not allowing a permanent tower to be erected, however they allowed another temporary one.

JP will also advise them that the Council is now receiving 50% of the monthly rental income.

4. Lion Payment

We have received both payments from Lion.

\$7,500.00 (incl gst) towards the Equipment purchase.

\$17,500 (incl gst) for the upfront payment of the rebate.

5. Coffee Machine

This has arrived and is up and running.

The Committee is to be advised monthly of the income from the coffee machine.

Currently we are charging \$3.00 per cup – TP to decide if this needs to be increased.

6. Sponsorship of the Mangawhai Bowls Classic (\$3,000)

The Committee approved Mangawhai Bowls sponsorship of \$3000 for the Classic.

This sponsorship money cannot be used as cash prizes; however, it can go towards the cost food.

Correspondence

Correspondence: In

Letter from Jill Brierly – sponsorship for National Disabled Bowls Tournament

A letter requesting reimbursement for her entering the National Disabled Bowls Tournament, which was held on the 4th November, the approximate cost was \$700.

It was suggested that bowls go 50/50 with the Club. MG said that Bowls had not received a letter of request.

The Committee agreed to give \$350 towards her costs providing she can supply receipts. TP to call Jill for copies of her receipts.

Proposed: JP

Seconded: DH

Passed: Yes

Grant Application Forms from P Wightman, N Franks & B Barnetta

The Committee has received 3 grant application for the 47th Club NZ Men's Outdoor Bowls National Championship being held at Petone Club from the 10th to the 14th February 2020 for 50% of the cost.

The Committee agreed to pay each team \$800.00 towards their cost upon receiving receipts.

Proposed: JP

Seconded: GB

Passed: Yes

GB advised that the Committee need to have a yearly budget from each sub section for their requirements.

Courtesy Van to Whangarei

The Club has received letters of disappointment from Y Butler, R Tonks, D Powell & L Gray and also a call from R McFarlane regarding the discontinuing of the trips to Whangarei.

They are upset that they had not been given any notice of the service being discontinued. They also mentioned that they are willing to pay for this service.

TP will write a letter to those concerned explaining why we cannot continue this service and that as we do not have a passenger licence, we can not charge for this service. TP has spoken with Lesley and she is happy to provide a pickup and drop off service to these people at a cost of \$25.00 per person and give them her contact details.

Correspondence: Out

The signed application form for Ruawai Bowling Club was sent.

Financial:

P&L Accounts:

GB advised that the Adjunct sections should not show in the P&L. GB will meet with MD to rectify.

Approved: JP

Seconded: GB

Passed: Yes

Payables:

Hold Dorma Doors invoice until the doors are fixed properly.

Approved: KW

Seconded: GF

Passed: Yes

Areas of Responsibility Reports:

Financial & Signatories – AM, GB

N/A

Members Disputes – JM

N/A

Staff – JM, TP

TP is currently doing performance reviews.

Marketing, Events & Promotions – JP & TP

Dementia Fund Raiser went well with approximately 80 people attending.

Fashion Show will be held on Thursday 28th November 2019.

We have a few outside Xmas Functions being held at the Club over the festive season.

Repairs & Maintenance Buildings & Grounds – DH, JM

A: Men's Toilet door in the R18 area is not shutting properly and needs fixing. TP to arrange for this to be done.

B: The rope on the Flagpole needs to be repaired. JP to do this.

C: Roof Repair – JM & DH to meet to discuss. TP to enquire with the Insurance Company to see if the cost of the repair can be claimed.

Compliance, Gaming & Liquor – LH, TP

Robbie has now got his Managers Licence.

Club Sections – LH

Golf Section

LH is organising another Golf day out on the 8th December.

Pool Club has concluded for the year.

Petanque Section LH still trying to get hold of Ted Tuffey

Grant Applications – LH, JP

Linking Hands have applied for \$5000.00 to go towards running costs.

JP suggest we look at their application favourably.

Motion:

The application be approved subject to available funds. The payment could be spilt over 3 months in the New Year.

Proposed

Seconded: GF

Motion: Lost

The Committee will revisit the application Linking Hands in the New Year.

JP to write a letter to all Grant Applications acknowledging receipt.

TP & GF to meet and prepare an advert to calling for grant application submission which will close

MAZ Santa Parade Application for funding

JP tabled an application for funding for the MAZ Xmas Parade presents.

Proposed: JP

Seconded: DH

Carried: Yes

Futures Committee – AM, KW

KW attended another meeting of The Friends of Mangawhai Park Committee.

The letter that was submitted re the request to the futures committee with regard to looking at ways we can grow the Club will be looked at favourably.

Health and Safety – GF

TP and GF met and went through the list and a couple of things GF will work on.

NEW MEMBERS NEW MEMBERS August 2019:

Karly Miers, Vada Miers, Joshua Royds, Alida Van Niekerk, Gerry Van Niekerk, Susan Poynter, Stacy Munro, Johan Ferrari, Bruce Tobin, Sean Treacy, Judith Treacy, Christine Basham, Antonia Cooney, Daryl Patterson, Lisa Cox, Dion McLeod, Jude Gilmour, Sam Lynch, Peter Kitt, Maria Northin, Wayne Cave, Joanne Bland, Judith De Baugh, David Chisholm, Victoria McClennan, Gordon Lees, Marilyn Lees, Linda Smith, Paul Hendrickx, Louise Hendrickx, Jennifer Mercer, Mark Mercer, Ree George, Carl George, Bruce Mears, Michael Arnerich, Tracey Arnerich, Noreen Anderson, Donald Baxter, Nicholas Grainger, Daniel Gillespie, Sylvia Conway, Simon David, Ally Connery, Daniel Whittington, Tracey Britton, Steven Davis, Richard Harden, Nicholas Coxon, Bruce Mitchinson, Peter Pritchard, Natalie Pritchard, Dennis White, Rosemarie Douglas, Philip Douglas & Fiona Strathern, Shaun Vaughan.

Approved: KW

Seconded: JP

Carried: Yes

General Business

December Committee Meeting

JM advised that the meeting will comprise of the P&L and Payables only.

The Committee will then adjourn downstairs for finger food and drinks. Partners are welcome to join.

Sound System

AM & TP to meet with a member to look at the existing system and advise on a new one.

Welfare Officer

KW has been approached by Ken McLeod and suggested that each sub section has a Welfare Officer.

Sub Sections

GF suggested TP send an email out to the sub sections to get a budget from them for anything they may want funding for from the Club. This is so the Club can budget for it.

Any Other Business

N/A

Managers' Report

Business House Bowls has started up again & is proving to be a great success again this year, it was a shame that the 3rd Green was not ready for the first two weeks of Business House Bowls this was due to the weather so could not be helped, however they managed through this and are happy that they are now running all 3 greens.

We held the Mangawhai Central Meeting again at The Club, this was a great success for Mangawhai Central & they have already indicated that they are wanting to hold all their meetings at the Club from now on. The Club benefited greatly from the Bar takings on the day.

Melbourne Cup was a great night at The Club a lot of people dressed for the occasion & I heard a few people made some good money on the bets they placed. We had 3 winners for best dressed on the night & provided some nibbles for our members.

The staff are really happy with the new bar layout, the new dishwasher is a great success & no-one is complaining about a sore back anymore now that they are not having to lift heavy trays of glasses. We also have all 3 tills up & running with eftpos so this will ease the congestion at the bar at busy times.

We are gearing up now for the Silly Season particularly now that we are racing towards Christmas & New Year, we have lots of Christmas functions booked over the next 6 weeks, it is wonderful to see more companies using The Club as there Christmas Function Venue.

Tina Price
Secretary/Club Manager

JM thanked everyone for their attendance.

Meeting Closed 6.05pm

**NEXT MEETING:
Monday the 16th December AT 4.30PM**