

**MINUTES OF EXECUTIVE MEETING  
OF THE MANGAWHAI CLUB INC**

**Held on Monday 21<sup>st</sup> October AT 4.30 PM**

		Present	Apologies	Absent
John Merrick President	JM	Y		
Leigh Hunt Vice President	LH	Y		
Alan McIntyre	AM	Y		
John Phillis	JP		Y	
Dave Henderson	DH	Y		
Geoff Black	GB		Y	
Gordon Finlayson	GF	Y		
Kris Wintle	KW	Y		
Tina Price Secretary Manager	TP	Y		
Michelle Drummond		Y		
Mona Guttenbeil - Representative Bowls	MG	Y		

Welcome

JM advised the Ngare Price has stepped down as the representative of Bowls and that Mona Guttenbeil will be representing bowls until future notice.

Minutes of previous meeting 23<sup>rd</sup> September 2019 as circulated were taken as read & confirmed:

Proposed: DH

Seconded: LH

Passed: Yes

**Matters Arising:**

1. Change of Brewery to Lion

Lion have paid the \$7,500.00 (incl gst) towards the Equipment purchase.

We have Invoiced the \$17,500 (incl gst) for the upfront payment of the rebate.

2. Spark Tower

We have received the first payment of \$900 + gst from Spark (this includes the ½ that goes to KDC \$450 + gst).

MG mentioned the fact the Bowls had not been advised about the permanent/temporary tower.

She asked about the spilt 50-50 between the club and KDC. JM advised that this was only for a six month period.

JP will send a letter to the Mangawhai Bowls advising them about what is going on.

3. Community Power

We need to supply information on what sound system and how much it will cost.

GF to talk to JP re community grant.

4. Flag

We have received the new Flag and it is now up and flying.

A new rope is required – DH to look at fixing it.

5. Storage Cupboard in Placemakers Room

We have received an estimate from Stuart Builders for the storage cupboard. – (referred to later in Areas of Responsibility).

6. Dementia Unit - Maungatoroto

TP met with Albie Paton.

The Fundraiser sit down breakfast will be held on the 14<sup>th</sup> November at the Club.

We have done the advertising and tickets are available at the bar.

MD to put in the newsletter and send a copy to MG to send out to bowlers.

7. Coffee Machine

TP has ordered the new coin operated Coffee Machine and it should be installed and ready to go by the end of the month.

**Correspondence**

***Correspondence: In***

DIA Gaming Licence

The Club has received a letter from the DIA re the authorised purpose amount – we need to carry 7% forward.

LH, JM & TP to meet to discuss.

Bowls – 3<sup>rd</sup> Green

A letter was received from the Mangawhai Bowling Club advising that Paul Wightman will continue as the rep on the 3<sup>rd</sup> Green.

Cancer Society

Letter of thanks – for the Daffodil Day Donation. The money raised from Daffodil Day will go towards funding for cancer research, accommodation for families having treatment outside the Auckland area.

Ruawai Bowling Club

The Club received an application form from the Ruawai Bowling asking us to sponsor them to become a member of Clubs New Zealand. The Committee agreed to approve the application.

Membership Application Forms

The Club is getting an increasing number of application forms from people who are new to the area and wishing to join the club, but they don't know any members therefore they don't have anyone to nominate or second them.

The Committee agreed that TP can interview the potential members and sign off the application forms. Where possible TP will check references.

Chartered Club Sports Grant

The Club has received an application from P Wightman and his team to enter the Charter Clubs Bowling Tournament being held on the 9<sup>th</sup> to 14<sup>th</sup> February 2020 in Petone.

This will be held over to the next Committee Meeting, as there could be more applications to come in.

***Correspondence: Out***

Letter to Ronnie Heaton – Thanking him for all his voluntary work that he does.

Incorporated Societies

TP has updated the constitution at the Incorporated Societies.

Application for sponsorship from Mangawhai Club to Mangawhai Bowls for the Woman's Classic value \$3,000.00

TP to check with DIA on rules about sponsorship from the Pokies, once this has been clarified then TP will advise bowls.

Motion:

Providing this can be paid from Gaming the Committee agreed to pay \$3,000.00 to the woman's classic

**Approved: GF**

**Seconded: KW**

**Passed: Yes**

**Financial:**

**P&L Accounts:**

MD to look into Mangawahi Bowls Income and Expenditure

Repairs and Maintenance bowling greens – to be capitalised.

**Approved: GF**

**Seconded: JM**

**Passed: Yes**

**Payables:**

PC Tech on hold until TP checks invoice for work done.

Hold payment of Commercial Ducting

**Approved: DH**

**Seconded: LH**

**Passed: Yes**

**Areas of Responsibility Reports:**

**Financial & Signatories – AM, GB**

Yovich Hayward Pevats Johnston Ltd

JM has spoken to Paul Yovich and they have credited \$3,000 off the original account.

AM mentioned that GB will work with MD on the Xero accounting package.

**Members Disputes – JM**

**Staff – JM, TP**

No issues.

**Marketing, Events & Promotions – JP & TP**

Wine Evening

The wine tasting evening which was held on the 16<sup>th</sup> October, there was 38 people who attended and it was a success for Dave Prescott and the caterers provided an Italian themed dinner. The club has agreed to hold one more evening, after which we will review whether to continue or not.

**Repairs & Maintenance Buildings & Grounds – DH, JM**

DH said he was pleased to see that the Logs have been placed in the carpark.

The carpark is being re-gravelled with the gravel that has been removed from the repair on the 3<sup>rd</sup> Green.

**Shelving in the Bar Area**

DH reported that the estimate for the storage unit is \$5635.00.

We have a draft plan and TP is liaising with Shayne Stuart before the plan is finalised.

GF asked if we had more than one quote and that he could recommend someone to contact to get another quote.

Motion:

DH proposed that we should proceed with the storage unit.

**Approved: DH**

**Seconded: GF**

**Motion: Lost**

### **Compliance, Gaming & Liquor – LH, TP**

No issues

### **Club Sections – LH**

#### Pool Club

LH met with the Pool Club and they have expressed their concern that someone has again drawn on the pool tables.

LH to speak to Shay to see if they have a template that could be used to re-draw the ½ circle.

#### Golf Section

The 1<sup>st</sup> golfing event went extremely well. Everyone thoroughly enjoyed themselves.

Pupuke Golf Club want to have a get together for a friendly comp/tournament, there is also another club wanting to arrange a tournament. LH to organise.

### **Grant Applications – LH, JP**

Nothing to report as JP away.

### **Futures Committee – AM, KW**

KW reported that there was no meeting of The Friends of Mangawhai Park Committee however, KW submitted the letter to the secretary.

### **Health and Safety – GF**

GF has identified 23 possible issues. (5 are okay, 7 just passable and 11 need further investigation).

GF will put staff and the Committee through an induction course.

TP and GF to meet.

### **NEW MEMBERS NEW MEMBERS August 2019:**

Scott MacBeth, Noel Smith, Anthony Hosken, Matthew Markwick, Jonathan Casement, Philip Lees, Jiyeon Lee, Alan Bainbridge, Elizabeth Clarkson, Bruce Clarkson, Gayle Rodgers, Margaret Walsh-Shearer, Kali Raleigh, Helen Raleigh, Dennis Green, Sally Green, Frances Kennelly, Elizabeth Cameron, Emma Stoddart, Grant Noonan, Dave Omeara, Barbara Lambert, Richard Harden, Philippa Dobbs, Paul Carson, Elizabeth Cameron, Mary-Jane Copeland & Simon Copeland.

#### 2 & 5 year Memberships

Shayne Cullen has a five year membership – 1<sup>st</sup> year 2017/2018

Ronnie Heaton has a five year membership – 1<sup>st</sup> year 2017/2018

Paul & Dorothy Freemans have a 2 year membership – 1<sup>st</sup> year 2017/2018

**Approved: DH**

**Seconded: LH**

**Carried: Yes**

## **General Business**

### Courtesy Van

JM is taking the old van to dealer to look at trading it in on the new one. He is hoping to get between 4 and 5½ K as a trade-in.

Motion:

That if we can get the 4 to 5½ K we should trade it in.

**Approved: JM**

**Seconded: AM**

**Carried: Yes**

### Signage on the Van

JM to meet with the boss of Viranda to see if they are interested in sponsoring the signage.

### Courtesy Van going to Whangarei

JM & TP to advise the organisers that the committee had decided to discontinue the service to Whangarei. It was suggested that as Leabourne's now offer a service to Whangarei that the members could utilise this service.

### Solar Power

LH has been in contact with the company that quoted on this a couple of years ago and they are happy to match the original quote.

LH will do a valuation on how much power we are using from first thing in the morning to last thing at night. LH thinks it may not save us any money.

LH will report back to the Committee in the new year.

### Caterers Change of Days

The caterers are now doing every day except Monday and Wednesday, however if there is a special event they will be available i.e. Games and Cards night.

TP to put up their menu on the website.

### December Committee Meeting.

JM suggested that at the December committee meeting we go over the P&L and Payables then adjourn for seasonal festivities.

## **Any Other Business**

### Membership Draw

KW mentioned that the speakers in the R18 area are not being heard. The staff need to make sure that they are turned up so people in that area can hear.

### Pokie Machine Swipe Cards

KW asked about looking into getting a "cashless card system" this allows members to load and collect money on their cards for use at the pokie machines.

TP to speak to Stuart from Service Net about this system.

## **Managers' Report**

I am happy to advise that we have finally received the hard copy of our 2019-2020 Gaming Licence, although they advised that our old one was current until we received our new one it is fantastic to have received the new one & have it displayed in the Pokies Room.

I have had some great feedback about our new caterers from our members, everyone seems to be happy with the new Club menu & of course keeping the prices mostly below \$20 seems to be keeping the multitudes happy.

We are now starting to head into the busy season, Business house bowls starts up again this month & along with Lion we will be promoting 4 for \$20 buckets of Corona, Stella & Steinlager for Tuesday evenings.

We also have some great entertainment this month with the Rugby World Cup, Happy Fish, Karaoke & Summerbreeze these all seem to draw good crowds into the Club.

I have been able to source a new coin operated coffee machine for the Club at a great price this should be installed by the end of this month.

It is great to see that our members are using or Courtesy Van a lot more, & I'm sure we will see our new van being used a lot more over the Christmas period.

Tina Price  
Secretary/Club Manager

JM thanked everyone for their attendance.

Meeting Closed 6.58pm

**NEXT MEETING:  
Monday the 18<sup>th</sup> November AT 4.30PM**