



**MINUTES FOR EXECUTIVE MEETING  
OF THE MANGAWHAI CLUB INC**

**Tuesday 17th July 2023 AT 5.00 PM**

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ		Y	
Leigh Hunt	LH	Y		
Chris Allen	CA	Y		
Paddy Kneller	PK	Y		
Kelly Brown	KB	Y		
Brett Goodley	BG			
Dave Frame - Representative Bowls	DF			

**Welcome**

Meeting commenced at 5.00pm

AM welcomed the Committee for the first meeting of this new term, in particularly Kelly who is new to the Committee.

**Minutes of previous meeting June 2023**

**Proposed:** DW

**Seconded:** CA

**Passed:** Yes

**Matters Arising:**

None, as the previous meetings dealt with organising the AGM which was held yesterday.

## **Bowling Club – David Frame**

Dave noted that the Bowling Club have had their AGM and they have several new members on the Committee. He said how Alan spoke at their meeting about the Deed of Debt and it was generally accepted well and the new Committee will sort it out. DF will recommend at their meeting next month (14<sup>th</sup> August) that it is put on the Agenda for their September meeting. DF will propose that they halve the Deed of debt this financial year and then put a motion at the next AGM to wipe the balance left.

DF said they have started Sunday roll ups which is attracting a good number. He is also looking at changing the format for their Championships so that all players are back in the Club by 4.30pm rather than those that have lost leaving around lunchtime.

AM noted that he has spoken to the Lawyer and it is reasonably simple to sort the Deed of Debt and that the Club will pick up any legal costs incurred by the Bowling Club.

### **Bar Report - Brett Goodley**

BG presented his report. Revenue was up 17% on May, GP was 64.04% and getting close to our target rate of 65%. He has had 1 on 1 discussions with the bar staff and they seem to be working well together. Unfortunately Sandy has resigned and BG will look at interim support for when she leaves and with Robbie on leave in late August. He has noticed a good vibe in the Club and is looking at some promotions aimed specifically at low patronage times. He wants to put KPI's in place and will provide more detail next month.

**Proposed:** LH

**Seconded:** DW

**Passed:** Yes

### **Correspondence: In**

Mangawhai Community Park Master Plan - Draft

Funding request from Mangawhai Tennis Club

Audited 2023EOY Financial Accounts

### **Correspondence: Out**

Application for Gambling Licence

### **Financial Report:**

**June 2023 Accounts**

**Approved:** LH

**Seconded:** BB

**Passed:** Yes

### **Committee Reports-**

- **Finance (AM)**

AM noted the P & L is looking good, a few fluctuations over the last quarter but hopefully this will settle down in the next quarter.

With Brett doing more of the day to day running of the Club and promotion, things are looking good. There is money in the bank and a good number of new memberships.

- **Members Disputes (LH)**

N/A

- **Staff management/Budget/Future funding (AM, PJ, CA)**

AM mentioned it is good practice to set a budget. Now that we have all the costs from last year it will be easier, will look at this when PJ is back.

- **Marketing & Promotions/Events/Entertainment (DW, Admin staff)**

DW will catch up with Brett and work through some ideas. She does not want to put Karaoke off for 22<sup>nd</sup> December as it has already been advertised and Members are used to it being the last Friday of the month. She will try and find other entertainment for Xmas Eve- Sunday.

Other promotional ideas were a Talent quest or Open mic night. DW mentioned a Black n White themed night and that Jackie has offered to help with a social Bowls competition. LH suggested that we should look at an Open day for the Club at Labour Weekend- thinks it may be the Bowls open day as well, could work well together.

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**

Noted that the carpet squares at the bottom of the upstairs office stairs need fixing down. LH to look after this. LH also mentioned that we should put a cover/ porch over the small kitchen door for shelter and pavers on the ground so don't bring mud and stones in. He has some pavers, timber and offered to do it. PK offered to help if required.

- **Compliance, Gaming & Liquor (LH, AM)**

The Gambling Licence has been applied for, just waiting for confirmation and Invoice.

- **Club Sections (BB)**

BB noted that the Pétanque adjunct runs itself and is going well. He will talk to Brett about the Pool section and get Brett to deal with Shay direct. LH is now looking after the Darts section funds. BB suggested moving the 2 dart boards in the Pool area to the back of the gaming area wall and install lights, counting machines. Some people left the other night as they couldn't get games.

- **Grant Applications (AM, PJ)**

The Committee reviewed a funding request from John Phyllis on behalf of the Mangawhai Tennis Club. They are after 10k for resurfacing courts 3 and 4. After discussion LH proposed we do this and BB seconded it. We will pay them in three instalments over 3 months. With the request that we get some advertising/ sign/ recognition for this grant so we can let our Members know what is happening and how we contribute in the Community.

- **Health and Safety (AM)**

AM is reviewing this with Brett.

## **NEW MEMBERS**

Anna Rowbotham, Josh Forde, Margaret Fish, Bradford May, Andrew Chalton, Tania Chalton, Mike Burton, Joanne Young, Kurtis Berry, James Holloway, Ben Leese, Dan Raddock, Lewis Harris, Robert Baker, Harrison Boswell, Ian Gradwell, Merle Gradwell, Sydney Pull, Annette Pull, Graeme Hart, Del Allen, Craig Allen, Roy Millar, Clinton Rogers, Jo-Anne Ashley, David Ashley, Richard Lawson, Nic Berthoud, Heather Spreckley, Sue Green, Stu Mawson, Josh Membrey, Lisa Christmas, Brett Davidson, Brenda Kenny, William Lee, Sharon Lee, Jack Bennett, Grant Souness, Gregory Coc-Kroft, Nina Hawke, Fiona Perry, Martin Perry, Peter Grove, Joe Baron, Karen Thompson, Blake Worsfold

**Approved:** KB

**Seconded:** BB

**Passed:** Yes

## **Agenda Items:**

### **Building extension at the Front**

We have approval to build a canopy/ verandah at the front of the building. AM showed the Committee a rough sketch of the plan. He is working with a draughtsperson on the drawings which will soon be submitted to Council. It is hoped plans will be back from Council when Alan returns and they can get quotes etc. AM noted that the drain at the corner of the bowling green needs replacing as well (novacoil collapsed), that would be repaired at the same time.

### **Governance**

AM gave some information sheets from Clubs NZ to the Committee to read regarding their roles, Incorporated Society and expectations.

**General Business:**

LH has been approached for installing handrails in the ladies toilet. LH has volunteered to do this.

AM suggested we need to positively welcome our new members. Maybe once a month have a “Welcome Evening”, show them around the Club, explain a bit about the adjuncts and introduce all the new members to each other and the Committee.

**Meeting Closed at 6.10 PM**

**NEXT MEETING: tba August 2023 – 5pm**