



**MINUTES FOR EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Wednesday 17th May 2023 AT 5.00 PM

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ	Y		
Leigh Hunt	LH		Y	
Chris Allen	CA	Y		
Paddy Kneller	PK		Y	
Robert McArtney	RM			
Dave Frame - Representative Bowls	DF	Y		

Welcome

Meeting commenced at 5.05pm

Minutes of previous meeting April 2023

Proposed: PJ

Seconded: DW

Passed: Yes

Matters Arising:

Pool Tables have been completed. Looking at purchasing 6 x Cues and repair 3. The Capital expenditure limit was agreed at a limit of \$100,000.00 maximum. Will need to put this as a Notice of Motion/ Remit for the AGM.

AM has told Robbie to contact Kensington Refrigeration to go ahead with the quote to repair the rollers on the doors. PK has had a look and felt best to leave it to them.

PK has had a look at the arm on the freezer and the best solution is to make all users aware and commit everyone to shutting it correctly with the arm in place rather than left hanging for people to walk into.

Bowling Club – David Frame

DF said the Bowls Season has now finished with Prizegiving held on Tuesday night (16th May), although the Champ of Champs is still to be played.

Winter Bowls will start in June, every Saturday from 10.00am to 2.30pm, expecting approx. 30-40 bowlers.

The Bowls Club is also looking at running a Winter Bowls tournament on a Thursday, if rained off 2 consecutive Thursdays will hold that Sunday so there is bowling every week.

AM asked DF to take back to the Bowling Committee if we could have more open, regular communication. It would be great to have their diary of upcoming events sent to both Talei and the Office so we can meet their requirements with staff levels etc.

Bar Report - Robbie McArtney

Bar sales GP is still doing well.

Staff working well together, others have picked up extra shifts whilst Monica is away. RM noted they will get some staff training from Orange Door on using the system properly and efficiently.

RM will get Bubble Cleaning in to clean when Liz is away (25.5 to 5.6.23)

RM noted Darts adjunct numbers are slowly increasing due to advertising.

RM has had some requests from the Poker Club to extend closing on Thursday nights. RM felt that 11pm finish was appropriate given they have had 5 hours of drinking and playing.

Committee agreed that do not want to compromise staff, drink driving problems and create possible bad reflection on the Club.

AM to talk to Wiski.

Correspondence: In

Quotes from Hubands Energy re Airconditioning units – PJ said Northspark are priced well, AM to get another quote

Quote from Versare NZ Ltd for Privacy screens for upstairs – AM to readjust requirements, screens not as high

Notification from EFTPOS that our terminals expire in October, need to upgrade – agreed that we have to go ahead.

Notification from Gambling Aotearoa- need to nominate key person- AM has become the Key person

Correspondence: Out

N/A

Financial Report:

April 2023 Accounts

Approved: BB

Seconded: CA

Passed: Yes

Committee Reports

- **Finance (AM)**

AM noted that Gaming income is consistent, sits around the 40k per month. Bar sales and costs also similar to prior months.

AM noted the Accountant has finished with the EOY and it has been forwarded to the Auditors. Hopefully will have back in June as need to supply to DIA for licence by 30th June.

AM noted that the photocopier lease has expired- looking at options.

AM noted there are a few more costs to come with improvements to the building. – to install correct stairs in upstairs storage area, make the door wider and install better shelving.

New shelving in Placemakers Room currently being installed, the top is strong enough to stand on so can also store things up there. DW asked if the Xmas decorations could come down and be stored there.

- **Members Disputes (LH)**

N/A

- **Staff management/Budget/Future funding (AM, PJ, CA)**

AM thanked everyone on the Committee for their support and hard work. He is hoping the new Manager will take away some of the everyday commitments so that the Committee can focus on governance. The position has been advertised in the Herald and will be in upcoming issues of the Mangawhai Focus.

PJ suggested that we need to look at getting another Committee member to replace Natalie. AM suggested putting out a brief explanation on what's required to try and blood in new people with existing, promote the position so it is more accessible and enjoyable to people to join.

- **Marketing & Promotions/Events/Entertainment (DW, NA, Admin staff)**

DW noted that prices for Bands/ Entertainment is increasing. Committee agreed that to hold and increase sales we need to keep the entertainment to a high level. AM to do a quarterly budget as some months may have 3x events.

DW noted had no response from RM re success of jellies and other events. Just wants to assess if it is worth the extra work and effort. It was noted that the new Manager will be able to assist with this in the future.

DW queried if we will need a Band for New Years Eve as need to book. It falls on a Sunday and price for that night is 2 to 3k. From prior years figures if we pay that then the night will run at a loss. Noted that in Mangawhai most people have family celebrations for NYE and not well supported. Decided to change to a Band for the 22nd December and move Karaoke to the next Friday.

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**

AM has filled in potholes in the carpark- ongoing issue. BB said Bunnings have good prices on most things and we should look at opening an account.

- **Compliance, Gaming & Liquor (LH, AM)**

New gaming machine has arrived and been installed.

AM has had a few questions about multiple jackpots. He has asked about how this works and more information.

- **Club Sections (BB)**

BB said last week there was nobody here for Pool. As he is building up Darts Ed and Graham will help him increase Pool numbers.

It was noted that Shay has commented he will not spend any money in the Club and yet he expects sponsorship and support. Committee felt it was not right, never buy food from the kitchen either, cook up their own bbqs. AM to talk to Shay should he request further funds.

BB noted not that in the past they have been to a successful Darts and Pool tournament at Kaukapakapa. They have approached him about holding something here. BB to check what funds available in adjuncts before going back to them.

- **Grant Applications (AM, PJ)**

N/A

- **Health and Safety (AM)**

N/A

NEW MEMBERS

Brendan McLean, Mark Van Werkum, Mark Prenter, Warrick Donovan, Logan Harre, Liam Vanderboom, Luke Partridge, Aurora Krocak, Ross Ladd, Isabelle McDell, Kim Bolton-Stewart, Peter Marshall, Kat Marshall, Tyler Wallwork, Claire Brocklesby, Gary Duff, Michele Greenwood, Paul Ogilvy, Mark Scott, Billie Williams, Damien Atherton, Gary Smith, Luke Johnson, Spencer Brown

Approved: DW

Seconded: PJ

Passed: Yes

Agenda Items:

. Ladies night- ideas– Wine and Cheese, Happy hour- DW and AM to look into
. Loyalty points- change- Most people do not understand them or use them. Maybe put an expiry date on them. Support the locals more, look at options.

BB mentioned that Golf Club members can check their accounts online, top up etc. AM to find out what system they use, it could be good to put power in the hands of the members.

. Entertainment budget- adjust to \$ 2500 per quarter- as per above

- Top 2 items to be discussed further

General Business:

PJ asked if the Annual membership of \$ 60 needs to be increased.

Some Members have queried why prices increasing.

AM noted Membership is decided at AGM by members

Meeting Closed at 6.30PM

NEXT MEETING: Wednesday 14th June 2023 – 5pm