

MINUTES FOR EXECUTIVE MEETING OF THE MANGAWHAI CLUB INC

Monday 20th February 2023 *AT 5.00 PM*

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ	Y		
Leigh Hunt	LH	Y		
Chris Allen	CA	Y		
Paddy Kneller	PK	Y		
Robert McArtney	RM			
Dave Frame - Representative Bowls	DF			

Welcome

Meeting commenced at 5.00pm

Minutes of previous meeting January 2023

Proposed: LH

Seconded: PJ

Passed: Yes

Bar Report -Robbie McArtney

In January we achieved GP of 65% which has been the aim.

We have taken on a full-time bar person and a casual and although wages have increased they are still under the expected margin.

There is a price increase from Lion NZ at the end of February. Robbie has recommended slight increases on the post mix serves. Aware that costs are increasing on everything but would like to hold off for a month. Alan and Denise will review this in a month.

Matters Arising:

Sandy is looking at getting sorted to become a Duty Manager.

Robbie is yet to do his TAB test.

Leigh mentioned that he has heard that you can gain Commission from people betting with their mobile phones within the Club. He will investigate this further.

Correspondence: In

26.1.2023 Reply from Dawn Owens thanking us for the excellent response (re Hams and petrol voucher)

27.1.2023 Reply from Mangawhai Beach School thanking us for the sponsorship

9.2.2023 Cards from Mangawhai Bowls thanking us for the sponsorship of the Mangawhai Ladies Classic Fours and the Mens 4's Tournament

Correspondence: Out

27.01.2023 Letters sent to Mangawhai Beach School, Colin Wintle, Rawi Brewster and Dave Henderson re grant funding and sponsorship

7.2.2023 Letter and petrol voucher sent to Dawn Owens

7.2.2023 Letter sent to Wayne Price

7.2.2023 Letter given to Wayne (Shag)

Financial Report:

January 2023 Accounts

Approved: PJ

Seconded: DW

Passed: Yes

Committee Reports

- **Finance (AM)**

AM confirmed we have transferred funds to Term deposit. One for 6 mths and 1 for 9mths.

- **Members Disputes (LH)**

Nothing to report

- **Staff management/Budget/Future funding (AM, PJ, CA)**

PJ is doing 3 x new staff contracts. Two for the new Bar staff and 1 for the new Office staff.

- **Marketing & Promotions/Events/Entertainment (DW, NA, Admin staff)**

DW reported there has been a good response to the Newsletter. She will continue this and aim to get it sent out at the end of the month for the coming month. There is Kate Wood and St Patricks day coming up in March.

It was noted that Sue Clayton has been doing an excellent job with our Club website and social media exposure. This has certainly increased business on Friday nights. It was voted to give her a complimentary Club membership for the coming financial year (2023-24).

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**

Paddy has installed the new Evacuation point sign.

BB to look at the stairs to the attic in the upstairs office as they are very steep and possibly require a tread of 2 not 3.

Noted a request for some hooks under the taller tables, to hang handbags on- BB to investigate.

BB to check the toilet seat in Ladies Sports Bar toilet, complaint about it.

Karen from coffee cart has offered to help contribute towards filling in the carpark potholes, LH to look into.

- **Compliance, Gaming & Liquor (LH, AM)**

AM to look into changing Club liquor licence form Michelle to himself.

AM had contacted DIA re new machine, they are way behind in their processing and we are just another in the queue. AM to contact regularly until we get some response.

- **Club Sections (BB)**

Darts adjunct is suffering a bit with few members.

Petanque is going well.

LH to provide BB with a list of members in the Golf adjunct.

BB to remind adjuncts that any expenditure needs to be run past him first.

- **Grant Applications (AM, PJ)**

Nothing to report

- **Health and Safety (AM)**

Noted that there was a near miss today with the front opening doors. Will check them in following week that they are operating correctly.

NEW MEMBERS

Julia Raue, Michael Campbell, Sue Bunce, Brent Goldsbury, Arron Reily, Christopher Seel, Lance Nepia, Bevan Thomas, Mike Robinson

Approved: DW

Seconded: PJ

Passed: Yes

Agenda Items:

- **Emergency procedure**

Cyclone Gabrielle raised many issues as to what process needs to be followed regarding The Club being the Civil Defence centre.

We are happy for that however if we lose power, without a generator we cannot open the front doors, do not have lighting, cannot provide any services nor food, hot water. Also need to check who has keys for external doors, alarm codes and who to contact within the Committee/ staff?

LH, PJ and PK will organise a meeting with Civil Defence to work through this. (in a few weeks once things have settled a bit)

General Business:

BB provided a quote from Barton McGill to relevel and recover the 3 pool tables.- approx.. 10k to do all three. It was discussed and decided that 1 was not as bad as the others and only 2 need fixing. The tables would need to be removed for a time for the work to be done. We would need to do that 1 table at a time.

BB has heard of another Company who may be able to do the work in 1 day on site as opposed to removing the tables. He will investigate and bring the information back to the next Committee meeting.

DW requested if we could purchase cash tins for the raffles/ Jokers Wild on Friday night rather than the current ice cream container. DW to price up.

LH will talk to New World about the meat raffles. The meat is good, however it is not labelled and does not have a best before date.

AM mentioned we need to tidy up some things before the next AGM regarding capital expenditure- this should be capped.

AM will check if R Heatons complimentary membership has expired- was issued for 5 years. In future they should only be issued for 1 year maximum.

LH to talk to Orange Door advertising regarding other sponsorship. Also request training to put raffles etc on the screens.

Meeting closed: 6.12pm

NEXT MEETING: Monday TBCth March 2023 – 5pm