



**MINUTES FOR EXECUTIVE  
MEETING  
OF THE MANGAWHAI CLUB INC**

**Monday 20<sup>th</sup> March 2023 AT 5.00 PM**

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ	Y		
Leigh Hunt	LH	Y		
Chris Allen	CA	Y		
Paddy Kneller	PK	Y		
Robert McArtney	RM			
Dave Frame - Representative Bowls	DF	Y		

**Welcome**

Meeting commenced at 5.00pm

**Minutes of previous meeting February 2023**

**Proposed:** PJ

**Seconded:** DW

**Passed:** Yes

**Bowling Club- Dave Frame**

Dave mentioned how it has been an up and down season with mixed support from other Clubs. It appears with the cost of living increasing, petrol prices etc people are not interested in travelling and would rather just play for their own Club.

He asked if next year the Charter Club Champs dates could be checked with our Club Champs as this year they clash- 29<sup>th</sup> and 30<sup>th</sup> April.

Dave enquired when the shelter repair would be done on B green. Alan assured him it was still in the maintenance plan, it would probably start in a months' time and one side would be done at a time.

Dave noted there is a new system for the Raffles which the Bowling Club will need training on. He will contact Robbie directly for this.

### **Bar Report -Robbie McArtney**

With the bad weather, subsequent closed days and shorter month February sales were low.

Sadly Sandy has given her notice and will leave in a month.

We will need to advertise locally again and offer more hours to the other staff.

Robbie, Wendy and Monica have requested holidays over the next 3 months.

Requested if a Committee member could assist with driving on the busy nights, if required.

### **Matters Arising:**

BB has received a new quote for repairing the pool tables- all 3 for \$ 3k. They have just completed the tables at the Three Furlongs and as the Manager is very fussy, they must have done a good job.

At that price we would probably do all 3 at once. They are very busy so it will be some time away. It was decided that BB would verify this price, accept the quote and book him in.

PJ enquired if Robbie has completed his TAB test yet. PJ to follow up.

AM believes that Ronnie Heatons 5 year membership will be up at the end of this year- started in 2018. Checked Bepoz system and it actually expires 31.03.2024.

AM said he will be putting forward a proposal at the next AGM- to put a cap on the amount that can be spent on Capital expenditure, at any one time. This is to safeguard the club and make sure we get full support and buy in from the Club members. Members only normally involved at the AGM or a special AGM, feels they should know the fiscal amount involved and the reason behind the project.

Requested the Committee to think about the amount to be capped-

LH spoke to New world about the meat packs. They now have a best by date on them, LH to keep monitoring them.

LH spoke about the upcoming Bowls Tournament- so far only 3 entries. Planning a meeting with AM, Kris Wintle and himself for next week.

### **Correspondence: In**

7.3.2023 Thank you card from Angela re supporting her and her husband on the night of the Mangawhai floods.

### **Correspondence: Out**

N/A

## **Financial Report:**

### **February 2023 Accounts**

**Approved:** LH

**Seconded:** PK

**Passed:** Yes

## **Committee Reports**

- **Finance (AM)**

DIA have nearly completed processing the required reports. We then have to send another application but this should be processed within days of receipt and then we will be able to get the new Pokie machine installed.

As the end of this financial year is a Friday AM queried when the Auditors would come- he will check and confirm.

- **Members Disputes (LH)**

Nothing to report

- **Staff management/Budget/Future funding (AM, PJ, CA)**

PJ will check with Robbie as to the reasons behind Sandy's resignation and discuss process for replacement.

PJ also to check the new staff contracts have been signed and returned.

- **Marketing & Promotions/Events/Entertainment (DW, NA, Admin staff)**

DW reported that St Patricks Day on Friday 17<sup>th</sup> was very successful. She has requested a breakdown in costs from RM, particularly re the cocktails.

DW mentioned that her budget of \$ 500 per entertainment band/ group is not enough. Most cost more than that.

CA suggested we get sales figures from 7pm to close on Friday nights( most people left after the raffles) and compare with those nights that we have entertainment on.

PJ commented that he received feedback from a couple who like where the Club is heading , friendlier, good meals, good vibe and they are looking to renew their membership after 4 year lapse.

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**

BB patched the hole in the mens toilet, RM completed the job.

BB to get stringers for the stairs in the attic. Once we have proper stairs may not need a handrail. PK offered to help

Appears there is a leak on one of the water tanks- AM to look into.

AM said plumber felt the toilet seats in the ladies toilet were the correct size.

Decided that BB would purchase new ones anyway.

DW said the door stop in the handicap toilet is broken and it has now made a hole in the wall. PK offered to look at this and fix it.

- **Compliance, Gaming & Liquor (LH, AM)**

AM said the DIA is finally moving forward with our licencing for the new machine.

AM noted that we now have correct, legitimate Computer Microsoft Licences for the office. After many issues using a dodgy licence system this has been corrected and moving forward any computer issues will be administered by a local Company- Computers Plus.

- **Club Sections (BB)**

BB said the Poker tournament will be on 15<sup>th</sup> April and everything is in hand. To date there is only 4 seats not sold out of 45. Sign in at 10.00am, starts at 11.00am to 11pm.

There will be 2 x runners taking orders and delivering drinks, so there should be no waiting.

LH looking at holding a fun bowls tournament with Ruawai and Hikuarangi

BB noted that the Darts adjunct is slowly increasing.

- **Grant Applications (AM, PJ)**

Nothing to report

- **Health and Safety (AM)**

PK noted there the bar/ locking mechanism on the outside chiller is often open and a potential safety hazard. He will look into it.

DW suggested a security door at the back of the bar storage room- by the garage door. Need the door open for deliveries/ fresh air but a security / safety risk. AM noted this could be looked at when the whole bar area revamp/ remodel is done.

## **NEW MEMBERS**

William Lumbus, Mick Walker, Denie Allan, Peter Meredith, Bridget Meredith, Bowman Hansen, Karin Holmes, Pal Holmes, Zane Torkington, Tim Fuller, Nick Arbuckle, James Hogan, Antony McCullough

**Approved:** DW

**Seconded:** PJ

**Passed:** Yes

## **Agenda Items:**

- **Roadway around the back of the building**

AM said another slip has occurred on the roadway further up. This could possibly be undermined under the gambion baskets. We need to camber the road, realign the plumbing etc. AM said hopefully we can hold off until the new financial year, whilst doing the work we may as well add a few cesspits, put cameras on the pipes, map all the pipes etc and future proof for any further r&m. Fraser has offered to help , bring his machinery up. AM to organise.

## **General Business:**

AM noted along with the cap on capital expenditure the Committee needs to look at what we can and should do out of the gaming distribution. We can save for a large project, need to first apply to the DIA. We still have obligation to the Community for grants but can identify longer term, expensive projects.

DW asked about the Membership cards for this new financial year. Last year they all stopped working at 31.3 creating chaos. This needs to be sorted and checked for this year. We also have to decide on the colour.

DW asked if we could have a comment on the back noting “ Clubs NZ Approved”? AM and LH to look into.

LH asked if we could give Grant Moffitt a year’s free membership for his time spent on Jokers Wild every week.

Moved: LH

Seconded :BB

Passed: Y

PJ mentioned he has seen “beer tails” with a tap- keeps beer cold, saves on glasses and holds more. Cost is \$ 235 ea or \$ 1100 for 6. New fun promotion idea?

AM proposed we buy 6 so long as RM and bar staff think it would work.

Seconded: DW

AM noted there will be a price increase coming up as the breweries have increased their prices. Will try and have the figures/ prices sorted for April 1<sup>st</sup>.

**Meeting closed: 6.30pm**

**NEXT MEETING: Monday 17<sup>th</sup> April 2023 – 5pm**