



**MINUTES FOR EXECUTIVE MEETING  
OF THE MANGAWHAI CLUB INC**

**Tuesday 6<sup>th</sup> June 2023 AT 5.00 PM  
Wednesday 14<sup>th</sup> June 2023 AT 5.00pm**

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ	Y		
Leigh Hunt	LH	Y	Y 14.6	
Chris Allen	CA	Y		
Paddy Kneller	PK	Y	Y 6.6	
Robert McArtney	RM			
Dave Frame - Representative Bowls	DF			

**Welcome**

Meeting commenced at 5.00pm

Meeting held specifically to deal with upcoming AGM, make sure everyone aware of the process and get things done in the time frame as required.

We then had another meeting on 14<sup>th</sup> June to discuss the other items and introduce the new Club Manager.

**Minutes of previous meeting May 2023**

**Proposed:** DW

**Seconded:** PJ

**Passed:** Yes

**Matters Arising:**

Kensington Refrigeration have come to repair the rollers. They couldn't source enough rollers so will come back for second set of doors. Much easier to use, staff happy.

AM demonstrated how the new sliding doors will work on the storage area in the Placemakers room, they have been ordered and things are looking tidier.

PJ raised query re Liquor prices going up as advertised by the government by 6.6% on alcohol. AM mentioned this is only on the excise tax not across the board.

Decided we will deal with it when it happens and see what difference it makes.

### **Bowling Club – David Frame**

N/A

### **Bar Report - Robbie McArtney**

RM mentioned about possible cash games being run on Poker night. AM will make sure this does not occur- if knocked out of the main tournament then players cannot play a separate game.

RM commented Tuesday's attendance has dropped mainly due to colder weather and winter.

**Proposed:** DW

**Seconded:** BB

**Passed:** Yes

### **Correspondence: In**

Quote from Northspark re Heat Pumps, priced considerably better than Hubands so have accepted this. Due to be installed this week.

Quote from Allan Plumbing for grease trap converter. \$ 3837.64 + gst. Will need to do at some stage to be compliant.

Invoice from Mangawhai Electrical – nil value, power point, complimentary job. Much appreciated Paddy.

Email from Jackie Fanning at Piroa Conservation Trust. Would like to host a monthly "Trappers dinner" to spread the word in the Community and support local. Wants to know which night would suit, how it would work?

### **Correspondence: Out**

Accepted Northspark quote

Accepted EFTPOS/ Verifone quote and fee structure. New machines to be installed. (1 has been already).

### **Financial Report:**

#### **May 2023 Accounts**

**Approved:** PJ

**Seconded:** PK

**Passed:** Yes

### **Committee Reports- None supplied**

- **Finance (AM)**

AM noted in May reports there has been a decline in Bar turnover but Gaming is up due to the new machines.

There has been an increase in R & M contributed by the new office fitout and the storage cupboard in Placemakers Room.

DW queried stock variance, AM replied that RM ordered more stock to cover the Bowls Tournament weekend but as it was rained off most of the weekend , it wasn't used.

- **Members Disputes (LH)**

N/A

- **Staff management/Budget/Future funding (AM, PJ, CA)**

N/A

- **Marketing & Promotions/Events/Entertainment (DW, Admin staff)**

DW said Johnny from the Karaoke asked if they would be able to practice on a Monday night 6-8 pm. DW to get more information and bring it back to the Committee for discussion.

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**

N/A

- **Compliance, Gaming & Liquor (LH, AM)**

N/A

- **Club Sections (BB)**

N/A

- **Grant Applications (AM, PJ)**

N/A

- **Health and Safety (AM)**

N/A

### **NEW MEMBERS**

Chris Blanchfield, Billy Hauraki, Trudy Ferguson, Donna Buchanan, Craig Lauder, Jack Gregory, Deb Hancock, Peter Nicholas, Patsy Nicholas, Josh McManus, Sean Desmond, Nick Webber, Denise Webber, Richard Burgess, Vicki-Ann Rambaud, Martin Rambaud, Graham Denly, Sheridan Rope, Rore Neho, Cory Stevens, Chris Biggs, Nikola Milovanovic, Fredy Hohaia, Leon Wright, Ben Reynolds

**Approved:** BB

**Seconded:** DW

**Passed:** Yes

## **Agenda Items: AGM Planning**

AM noted that the meeting is to organise the upcoming AGM.

Asked for an indication from present Committee members to see if they are standing again preferably within the next week and before nominations close.

Noted that with the appointment of a Club Manager it will take some pressure off the Committee and they can work on governance more than day to day issues.

BB noted he is unsure as does not need the controversy dealing with the adjuncts. He would rather build up the areas that have dropped off. PJ noted he has done a great job, heard no complaints as it is running very well. DW and LH noted the same.

We need to put in a remit/ notice of motion regarding the Capex and a limit.

AM called Clubs NZ to check protocol and they were surprised it is not already in our Constitution. They said there is a new Act coming in for Incorporated Societies which will state that they all need a Capital Expenditure limit.

Auditors have assured AM they will have signed accounts completed in time so the date has been set for Sunday 16<sup>th</sup> July 2023 at 10.00am.

It was decided AM would propose the remit and CA to second it.

Three new people are elected each year, BB and PJ will need to re-apply and go to ballot if more people stand for Committee positions.

As per the Constitution we need to advertise vacant positions 21 days before AGM. Need to advertise in newspapers and send email to members and display in Club. Noted if people would like to do a postal vote they have to contact the office for a form and it has to be received 7 days prior to the AGM.

Hope to get something sent end of this week.

Need to send a letter to the Secretary (Jo) re taking the minutes at the AGM.

AM noted if any of the Committee identify people interested in joining the Committee but are unsure about approaching them, AM is happy to talk to them and give them some guidance.

## **General Business:**

Bowling Club has their AGM on 25<sup>th</sup> June.

The Club Manager position has been filled by the successful applicant: Brett Goodley. Brett was introduced to the rest of the Committee and welcomed aboard.

**Meeting Closed at 6.15 PM**

**NEXT MEETING: tba July 2023 – 5pm**