



**MINUTES FOR EXECUTIVE MEETING  
OF THE MANGAWHAI CLUB INC**

**Monday 9th October 2023 AT 5.00 PM**

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Phillip Johnson	PJ	Y		
Leigh Hunt	LH	Y		
Chris Allen	CA	Y		
Paddy Kneller	PK	Y		
Kelly Brown	KB	Y		
Brett Goodley	BG	Y		
Dave Frame - Representative Bowls	DF	Y		

**Welcome**

Meeting commenced at 5.03pm

**Minutes of previous meeting September 2023**

**Proposed:** PJ

**Seconded:** DW

**Passed:** Yes

**Matters Arising:**

AM noted we can get Beer towers from the Orange Door- our sound system providers for \$ 175 + gst each. AM thought these are one of the better ones around as some are cheaper but the taps break. All agreed to purchase 3 or 4 dependent on price. AM to call and negotiate price.

LH commented on the carpet squares for the bottom steps in the stairwell. He wants to source the same bullnose as existing. BB to contact Maungaturoto Flooring and see if they have any.

PK noted that he has just now received a quote for the Solar, which he has emailed to all the Committee. PK gave a brief run down on the system, happy to get more quotes to compare. AM felt the system should have batteries included and be future proofed. CA suggested trying Solar Zero, but they may not be interested in Commercial premises. AM thanked PK for this and asked him to get more quotes and Committee will discuss again.

### **Bowling Club – David Frame**

DF noted that he has now received communication about numerous things including the Deed of Debt from a Bowling Club member. He noted that the Bowls are due for their monthly meeting tomorrow.

They may need to read and digest the letter and carry over to the next meeting.

DF noted that the Deed of Debt has already been voted on and the outcome will not change.

He will remind them of an item in their Constitution that one of the objectives is: Co-operation with both Clubs where they will help each other in their endeavours.

### **Bar Report - Brett Goodley**

BG presented his report. Revenue was up and GP slowly coming up.

BG noted there is a new Staff member starting tomorrow- Geoff Wood.

BG is sitting his LQC Licence on Friday and then hopes to apply for his Managers Licence to hopefully cover for when Robbie is away on ACC, mid Nov to Xmas.

First Aid course held for Bar staff last month and trial evacuation done.

BG asked Committee for thoughts on Members Fishing Tournament- Members only or open. AM said Open Tournament good as introduce people to The Club and possibly get new members. PJ said sounds good but maybe have specific spot prizes for Members only as well. Would need a Special Licence if Open Competition.

BG asked about “Rud Stewart” for Good Friday next year, cost \$ 3.5k. Put on hold for now, LH to contact Clubs NZ and find out about exclusive to Members or charging entry fee.

BG noted we have the paint on hand for painting carpark lines, to be done when not so wet and windy. Neville Polkinghorne from the Golf Club is happy to man their machine we just need a team to brush the stones away as happening.

AM read a letter received from Robbie re staff concerns and asked BG for his comments. BG acknowledged he had made a mistake when initially responding to Robbie. The rest of the discussion around this was done by the Committee further on.

BG and DF then left the meeting and before going into Committee:

AM called for a minute's silence to honour the passing of Shar Tarry a beloved Club Member. A celebration of her life will be held at the Club on Friday morning at 11.00am.

### **Correspondence: In**

Letter from Annie Marriott requesting use of the Van.

Committee will ask Brett to respond that we are unable to do this as would require Licence for carrying passengers and possibly not insured.

### **Correspondence: Out**

### **Financial Report:**

**September 2023 Accounts**

**Approved:** LH

**Seconded:** BB

**Passed:** Yes

### **Committee Reports-**

- **Finance (AM)**

AM noted Gaming has dropped off a bit this month. LH said for the 6 months to date we are ahead of last year by 73k.

PJ noted there was a loss in the Cards/Games section. This was due to prizes purchased for the final night in September.

AM noted there is more funds in the general account than normal, 100k. This had come of Term deposit and it was thought we would have started with the new front entrance project so not rolled over. If this is delayed further may put on term deposit again. Planned to build up cash reserves and have several Term deposits that terminate at different times throughout the year and provide income.

- **Members Disputes (LH)**

N/A.

- **Staff management/Budget/Future funding (AM, PJ, CA)**

A letter was received from Robbie re staff concerns. AM read it to the Committee. After discussion it was decided that this should be passed to BG to rectify, implement and process. AM to check BG is comfortable handling this and suggest it needs to be sorted as soon as possible.

- **Marketing & Promotions/Events/Entertainment (DW, KB, Admin staff)**

DW noted she will no longer be doing the "Ho,Ho,Ho" Xmas Bowling function with Jackie. The Bowling Club have advertised this in their book as an event that they are holding.

- **Repairs & Maintenance Buildings & Grounds (BB, LH, PK)**  
N/A
- **Compliance, Gaming & Liquor (LH, AM)**  
AM thought Michelle (Drummond) had been removed as the Venue Manager with the DIA. He called them and all the forms have now been sent to remove Michelle and instal AM as the Venue Manager.
- **Club Sections (BB)**  
BB said all the adjuncts are doing well, Petanque is never a problem- self managing.  
BB to clarify with Shay who he is representing in the Clubs NZ tournament held this week in Christchurch. He received sponsorship funds from us for the Tournament so should be representing us not another Club.
- **Grant Applications (AM, PJ)**  
Mangawhai Daring Trust- received a follow up email. AM to contact them for more information.  
AM asked if we had sponsored the Surf Club last year for \$ 5k. No, we did not.
- **Health and Safety (AM)**  
This is an Operational item, BG looking into processes etc.

## **NEW MEMBERS**

Debbie Boonen, Lynda Bennett, Chris Bennett, Yvonne Bennett, Craig Bennett, Jason Dixon, Jordana Robertson, Pauling Greenwood, Ingrid den Boestert, Janet Hooper, Kerry Desmond, Brian Money, Sylvia Money, Tony Black, Lorraine Henderson, Ella Hitchen, Grant Hitchen, Paul Robinson, Matt Green, Jude Gilmour, Angela Machray, Roy Machray, Bevan Waugh

**Approved:** DW

**Seconded:** KB

**Passed:** Yes

## **General Business:**

Club Manager to receive Minutes after the Meeting:

Although technically the Minutes have not been approved and passed it was decided that a copy of the Minutes should be given to BG after the meeting. This is because he may need to action some of the items rather than wait another month.

Information Centre Auction at The Club:

The Information Centre on Molesworth Drive in front of the Club is moving. The building is being Auctioned and this will be held at The Club in the Placemakers Room, Saturday 18<sup>th</sup> November at 1.00pm.

New Oven for Kitchen:

It was decided to purchase a new Oven for the Main kitchen. We have had numerous problems with the 2<sup>nd</sup> oven with burners. It is very old and Plumbers/ gasfitters have run out of parts and ideas to keep it operating. Have decided to buy a large oven with 8 burners. It will be very heavy and require assistance to instal it.

Front Courtyard update:

AM has received a new set of plans with an alteration which he showed to the Committee. Just need to review this closely, then finalise the plans and submit to Council. It will then be put out for quotes.

Solar power/ Air con:

AM said the Air Conditioning people he contacted have not got back to him- he will follow up.

Solar power is covered in Matters arising from the previous minutes.

**Meeting Closed at 6.50 PM**

**NEXT MEETING: 13th November 2023 – 5pm**