

Minutes
Mangawhai Club Committee meeting:
Monday 15th August 2022 *AT 5.00 PM*

		Present	Apologies	Absent
Alan McIntyre President	AM	Y		
Denise West Vice President	DW	Y		
Bruce Beale	BB	Y		
Philip Johnson	PJ	Y		
Leigh Hunt	LH	Y		
Chris Allen	CA	Y		
Natalie Alispahic	NA	Y		
Paddy Kneller	PK		Y	Covid
Robert McArtney	RM			
Dave Frame - Representative Bowls	DF	Y		

Welcome

Minutes of previous meeting 18th July 2022

Proposed: LH

Seconded: BB

Passed: Yes

Bowling Club – David Frame

On behalf of the Bowls Club – congratulations to AM on becoming president and the other members on becoming committee members

Upcoming Events:

- Bowls opening day 4th Sept (Rollup 10am, Opening of the Greens around 13.15pm)
- 3rd Sept – Have a go day
- 5-6 November Men’s Open 4’s tournament – 32 teams
- 7-8 December Women’s Open 4’s – 32 teams

The bowling Club would like to request sponsorship from the Club (as has been given in the past). \$6,000 for the Men’s tournament & \$4,000 for the Women’s. An increase of \$1,000 per tournament up from last year. If they don’t get the numbers, then the amount required will be reduced.

- The Committee will decide in October when they have full financial details of money available to be given for sponsorship.

Dave will send the Bar and Office a tournament calendar, so we all have dates for the upcoming bowling season to assist with staffing levels.

Bowlers have mentioned that the door to the invalid toilet should open the other way i.e., open to the outside in case anyone has a fall against the door which may result in making it difficult to gain access to the person. They feel this is a health and safety issue.

Matters Arising:

Maintenance – BB pipe now fixed

Grant application from MBS for upcoming AIMS games – since we wish to move to quarterly decisions on distributing it was decided that – yes, we will contribute something, but a decision will be made at the October meeting and we will pay the school retrospectively. Jo (office) to let them know.

Bar report – along with monthly we will look at the P & L quarterly as well to get a more accurate idea of how things are going.

Correspondence: Out

Correspondence: In

Rotary Club – request for public Auction to be held at the Club.

Daffodil Day – Do we wish to help with fundraising by paying for an ad \$90 + GST in Weekend Lifestyler

- Yes passed

Received a quote for ‘The Club’ sign to light it up.

- Please see General Business.

Ron Heaton (Men’s Bowling Match convenor) has requested a key to front door and Alarm code

- Yes approved

Cancer Society – Jeanne requested a fish & chip/preloved fashion parade event held at the Club as has happened in previous years – Jo (office) to liaise to get more information from her.

Financial Report:

July 2022 Accounts: passed forward to next meeting as we are still awaiting EOY financials to come through from Yovich.

Continue with Paul Yovich – was approved at AGM.

Approved:

Seconded:

Passed:

Committee Reports:

- **Finance - AM**
 - o Held over to next month

- **Members Disputes – LH**

- **Staff management/Budget/ Future funding – AM, PJ, CA**
- **Catering/Kitchen – PJ, AM**
- **Marketing & Promotions/ Events/Entertainment – DW, NA, PJ (Admin staff)**
Marketing and Promotions – to include bar and the Community overall

Entertainment/Events – to include entertainment, raffles, Club draw and Jokers Wild.

We need a system in place – research into what needs to be done, what social media should we use, how much it may cost, how do we get info out there. AM suggested we find someone to help us put together our promotional package so we can get costings and ideas of the best way to get the info out there.

- **Repairs & Maintenance Buildings & Grounds – BB, LH, PK**
 - o Get a list of who holds keys and codes for each section to be set up i.e., staff, bowlers to have separate codes. Dave to find out which bowlers have keys.
- **Compliance, Gaming & Liquor – LH, AM - DIA requirements.**
- **Club Sections – BB**
- **Grant Applications – AM, PJ**
- **Health and Safety – AM**

AM would like people to come back to him in 2 weeks to inform him on where they are up to.

NEW MEMBERS

Carlie & Herni Holmes, Max Horley, Chris Corin, Glen Tomes, Herewiri Hohepa, Lance Hadfield, Todd Wickenden, Karen & Colin Farrell, Liam Horgan, Dave Proctor, Samuel Smith, Colin Young

Approved:

Seconded:

Passed:

General Business:

- **Set roles for Committee members**
 - o Please see above under each section

- **Bar Report/Sales**
 - July bar sales up from June. First month after our July price increase. AM would like to see this improve from 62% to 65%.
 - Thanks, given to Denise for stepping up and helping in the bar when we have been busy and with staff sickness.
 - Sandy our new bar person is working out well.
 - Happy for Robbie to investigate purchasing from elsewhere to get better pricing on stock. Acknowledging that we do need to purchase a certain amount from Lion as per our contract.

- **HikiHaka tournament**
 - Denise reported on the HikiHaka tournament held on Sunday 14th August: a very successful day both in returning a profit and great for socialising with other clubs as well as our own members. Raised \$675 in entry fees, raffles profit of \$164, Total \$1,218 in Social Bowls account made from the day. Thanks to Denise for organising this.

- **Replace AED & First Aid kit** – AED kit has expired. Jo to put together quotes for replacement of this and the first aid kit. Jo feels admin staff could take over checking the first aid kit monthly as the present system of a managed first aid kit is quite expensive.

- **Vodafone tower** – what’s happening?
 - Vodafone to come back to us with what they propose. AM has talked to the bowling Club.

- **Events Board foyer** – AM looking at replacing current arrangement – TBA.

- **Rotary Club (Public Auction)**
 - Rotary Club have requested that they would like to run a public Auction fundraising night here at the Club. They had thought Friday night, as we have a good number of members here. Discussion around this resulted in – Friday night are the Clubs our main income night and the Rotary Club can run a night here but not on a Friday, perhaps a Saturday.
 - We can offer PA system and a meal. Would require a special licence. Committee would prefer to know the specific project they are fund raising for rather than just general funds for Rotary Club. We need to know the date.
AM to get more info.

- **Trophy Cabinet**
 - May this be used for other cups as well as bowling cups? Yes, a section could be used for a Poker cup.

- **Lights for outside** to light up sign on outside wall of the Club
 - Quote from Electrical rescue – \$1,632 + GST
 - Get a second quote and then decide at the next meeting

- **Mangawhai 02 account**
- **Names & Contacts**
 - Resend all Committee members details and ensure all have updated details and received.
- **Distribute copy of constitution to all committee members**
 - Done – PJ handed out printed and bound copies to all Committee members
- **Catering update**
 - No further applications have come in.
 - Looking to go for a fixed term.
- **Office Position**
 - Advertising for a permanent position in the office to job share with Jo has gone out.
 - Move to take Colleen on 32hrs per week and Jo 16hr.
Passed – Yes.

NEXT MEETING: Monday 19th September 2022 – 5pm