

**MINUTES OF EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Held on Monday 14th December 2020 AT 6.07 PM

| | | Present | Apologies | Absent |
|------------------------------|----|---------|-----------|--------|
| Leigh Hunt - President | JM | Y | | |
| Kris Wintle - Vice President | KW | Y | | |
| Bruce Beale | BB | Y | | |
| Terrence Darwent | TD | Y | | |
| Gordon Finlayson | GF | Y | | |
| Alida Van Niekerk | AV | Y | | |
| Michelle Drummond | MD | Y | | |
| Barbara Pengelly | BP | Y | | |

LH welcomed all to the meeting.

Minutes of previous meeting 16th November as circulated were taken as read & confirmed:

Proposed: KW

Seconded: AV

Passed: Carried

Matters Arising:

Painting of Club House

LH advised that the painting of the Club House was now completed and looks good.

Sub Section Kitchen

To be discussed in General Business

Spark – new phone system

LH & MD to meet with North Power on Thursday 17th December to discuss where the Fibre will be connected to the building

UDC Finance – Courtesy Van – John Merrick

LH advised that we have now paid off the Van and John Merrick has been advised that we have done this.

Foyer Area

LH advised that we have had lots of positive comments on the new look Foyer.

United Gaming – Machine Upgrades

LH has spoken with United Gaming to see if they would be able to offer a finance package for the new machines – unfortunately, they are unable to do so as it is seen that they are encouraging Gambling.

Correspondence

Correspondence: In

Letter of Thanks from Ken McLeod \

K McLeod wrote to thank the Committee on behalf of his team for the Sponsorship & Club Shirts to attend the Clubs NZ National Bowls 4s Championship.

Lynette Allott

An email was received from Lynette Allott regarding the food being provided.

Following our response to her first email, she thanked us and went on to advise that they would support the caterer.

Request for sponsorship - Bruno Barnetta

Bruno Barnetta sent a letter of request for sponsorship to attend the Clubs NZ National Bowls 4s Championship.

The Committee agreed to sponsor the team \$700 towards the cost of their trip and to provide each Team member with a Club Shirt. **ACTION MD to send a letter to Bruno.**

Proposed: KW
Seconded: TD
Passed: Carried

Correspondence: Out

Letter to Ken McLeod advising of Sponsorship

Letter to Lynette Allott regarding her concerns re the Catering.

Letter of reply to Pauline re her concerns about Friday night Microphone.

Financial:

P&L Accounts:

October Accounts

Approved: GF

Seconded: AV

Passed: Carried

November Accounts

Approved: GF

Seconded: AV

Passed: Carried

Payables: -

Approved:GF

Seconded: KW

Passed: Carried

Areas of Responsibility Reports:

Financial - LH

LH advised that the Club are going to apply for a company credit card.

There will be a limit of \$1000.00 purchase above a certain amount will go through the committee.

ACTION – MD & LH to apply to the ASB for the Credit Card

LH confirmed that \$50k had been put on term deposit.

GF suggested we put an additional \$50k on deposit, however the Committee felt it was better not to do so at this stage.

Gaming Income Distribution - N/A

Members Disputes – LH & KW

Staff – LH & KW

Marketing, Events & Promotions – AV

AV advised that the last 3 advertisement in the Focus are in this month.
The Committee agreed to continue to advertise in the new year.

Fashion for Next Year – AV is consulting with the new owner of Shiraz to holding the next fashion show in May 2021. The proceeds potentially will go to the Volunteer Fire Brigade.

AV has organised Entertainment right up to May 2021.

Repairs & Maintenance Buildings & Grounds – BB

BB is sourcing and replacing the broken door handles.

Compliance, Gaming & Liquor – LH & DH

Refer to Matters Arising

Club Sections – TD

Grant Applications – N/A

Futures Committee – N/A

KW advised that there will be a meeting of the Futures Committee in the New Year.

Health and Safety – GF

First Aid Courses – 4 of our staff members have attended and passed the First Aid Course which are valid for 2 years.

NEW MEMBERS Nov 2020:

General Business

Clarification of Dress Code

AV asked for clarification of the dress code regarding Hats and Singlets.
MD to provide AV a copy of the By Law change.

Mangawhai Bowls meeting regarding Kitchen

LH & KW had a conversation with Gerry Mulligan regarding the new sub-section Kitchen.

GM believes we do not require an additional kitchen. He advised that he has spoken to the Council and MPI and he feels that they could work in with the current Caterer in the Kitchen.

KW reported that she asked MD to contact Fern at the Council to get clarification of the rules.
See Fern's reply attached.

GF asked BP to go back to Bowls to advise them that if we do not build an additional kitchen then they will need to use the Caterer solely for their food requirements.

KW said that as per our "constitution" we must have a Kitchen as we are bound by law.

Colin Neal

The Committee agreed to give Colin Neal a \$ gift in appreciation for his effort in looking after the Greens whilst Wayne Neal was out with an injury.

Approved: GF

Seconded: TD

Passed: Carried

Staff Xmas Function

MD thanked the Committee for the staff xmas function – all staff enjoyed the evening.

Temporary membership

New House Rule

1 Month \$10.00

2 Months \$20.00

3 Months \$30.00

If after the first month they wish to continue for an additional month/s then \$10.00 per month will be charged, however, they can only do this for up to the 3 months.

Approved: TD

Seconded: GF

Passed: Carried

Meeting closed at 7.07pm

NEXT Meeting 5pm Monday 18th January 2021.