

**MINUTES OF EXECUTIVE MEETING
OF THE MANGAWHAI CLUB INC**

Held on Monday 19th April 2021 AT 5.00 PM

		Present	Apologies	Absent
Leigh Hunt - President	JM	Y		
Kris Wintle - Vice President	KW	Y		
Bruce Beale	BB	Y		
Terrence Darwent	TD			Y
Gordon Finlayson	GF	Y		
Alida Van Niekerk	AV	Y		
Jane Parker	JP	Y		
Michelle Drummond	MD	Y		
Robert McCartney	RM	Y		
Barbara Pengelly	BP	Y		

LH welcomed all to the meeting.

Bar Manager Report

Bar Sales

Great news again our gross bar sales are up on March last year this is due to the fact we were closed over that period because of Covid 19.

My Gross Profit is at 58%.

Staff

I am encouraging staff to take holidays to reduce the holiday pay cost.

I will be taking a week off at the end of this month beginning next month.

We have started a new Casual staff member, Meghan Parris, she has previously worked at the RSA in Keri Keri and is very capable and excellent with the members. I believe she will make a valuable member of the team.

Bar

You may have noticed that the Pokie and TAB till have been moved and this has created another service station which is now more visible to the members and should help increase the flow.

We have moved the tills to the storeroom where we have relocated a CCTV camera to monitor them at all times.

RM advised that we need a light at the bar to let staff know when they need to attend to the pay out or refill in the Pokie room.

ACTION: RM

Card & Games Night

Cards night will commence on Wednesday the 5th May and Games night will start the Wednesday following. We have emailed it out to the members and also to those who have entered in the past and also the Memo are very kindly putting in an ad which is of no cost to us.

Window Locks

We need to look at all the locks on the windows as they are deteriorating and need to be replaced before someone breaks in.

ACTION: BB & RM

Regards

Robert McArtney
Bar Manager

Bowls Report

Bowling Shelters

BP asked what is happening with the Shelters.
BB advised Bowls that the Shelters are underway.

Letters of Compliant

BP stated that GM is still waiting a letter advising him that this will not happen again. GM would like to see a Policy Statement as such.

KW replied that there is Policy Statement in our By Laws attached to our Constitution.

Bowls Committee & Club Committee meeting

BP advised that GM is writing a letter to request a meeting between both Club Committee's to discuss things.

LH advised that to date we have not received anything.

Minutes of previous meeting 29th March 2021 as circulated were taken as read & confirmed:

Proposed: KW
Seconded: JP
Passed: Carried

Matters Arising:

Sub Section Kitchen

LH & BB have acquired a stainless steel bench top which could be suitable for the new Kitchen.
KW will have a look at to see if it is suitable.

BB advised that we need to purchase all the wood required to complete this area as wood is becoming very difficult to get. It was agreed to purchase the wood.

Magical Mangawhai Tournament.

KW has been advised that the Bowling Club have asked their members to boycott the event.
KW working on getting all entries in.

Outside Playground

LH is looking at getting professionals in to have a look at what we could do in the area out the front of the building.

LH advised that we require a building permit to put a roof in that area.
The Playground will require Rubber Matting.

Suggestions for the area:

- Hopscotch
- Game where you throw small bean bags in a hole
- Slide, climber & tunnel, Playhouse
- 2 x rocking horse
- Table and chairs
- Outside Bean Bags

We will also create a small indoor area at the far right corner of the Placemakers room, there will also be some Electronic charging stations.

Correspondence: In

Correspondence: Out

Financial:

P&L Accounts:

Approved: GF

Seconded: AV

Passed: Carried

Payables: -

Approved: GF

Seconded: KW

Passed: Carried

Areas of Responsibility Reports:

Financial - LH

KW felt that the Club had a good vibe and that we seem to be attracting some younger members, which is good to see.

Bar Sales are the lowest for the last 5 years, however the overall profit is better due to operating expenses.

JP advised that HP should be accrued.

JP mentioned the Bowls outstanding amount is Balance Sheet. MD to go through with JP.

JP will write to the ACT Party regarding the outstanding account.

Gaming Income Distribution - N/A

Members Disputes – LH & KW

Staff – LH & KW

Marketing, Events & Promotions – AV

Upcoming Events

Fashion Show

AV and MD will meet with Carol (Shizazz/Inspire by design) after Anzac weekend to fine tune details.

Canvas for wall in the Foyer

This is now up and looks great. We have had lots of positive comments.

New Year's Eve Entertainment

AV has booked The Tuarangi Road Band for New Year's Eve.

Planter Boxes

AV has purchased the planter boxes and they are ready to be collected.

ACTION MD to organise pickup.

KW asked for a budget for AV to purchase the plants to go into the boxes.

LH proposed a budget of \$3000.00 to purchase plants.

Proposed LH
Seconded BB
Carried

Advertising

AV advised that she has stopped advertising in the Focus and is now using FB.

Repairs & Maintenance Buildings & Grounds – BB

Painting the outside of the Club House

KW has got some additional colours for the outside of the Building.

MD is in the process of getting quotes to paint the building – this is no mean feat.

ACTION – Committee & MD

Pokie Chairs

MD working getting prices for new chairs.

ACTION - MD

Elec Plastic Panels

BB has installed the new panels however; one has already fallen out. BB is working on a solution to fix them in.

ACTION BB

Cupboard in Placemakers Room

KW mentioned that we need a cupboard in the Placemakers room for storage. She advised that it the previous committee passed putting in sliding doors.

Compliance, Gaming & Liquor – LH & DH

Club Sections – TD

BB mentioned that Darts club would like to do some advertising.

MD said that Tina Harris should come and see her to discuss what can be done.

ACTION - MD

Grant Applications – N/A

MD has advised Shay that the club has agreed to sponsorship of \$335 towards their costs.

Futures Committee – N/A

Health and Safety – GF

NEW MEMBERS AND RETURNING MEMBERS March & April 2021

Anna & Mike Geary, Keith Johnson, Steve Simms, David Battersby, Martin Lench, Dene Grabham, Jane Sheridan, Joanne Johnson, Lynne Abbott, Paul Tarry, Puaihina O'Donnell, Graeme Martin, Nick Butcher, Robyn Boyce, Barry Hardy, Roy Phillips, Linton Plamer, Jarrod White, Aiden Smith, Gillian Cole, David Cole, Tim Hill, Linda Stillwell, Eli Gilmore, Julian McMath, Fiona Thompson, Peter Cullen, Deb & Glen Peate, Mike Budd, Faye Willemsen-Ward, ali Ajockin, Ryan Bond, Diem Son Yeung, Mike Tolhurst, Colin Wilding, Andrew Graham, Julian Cox, Helen Gillespie & Hadyn Halls.

As at the 16.04.2021 we have a total of 1301 Members.

**Approved: GF
Seconded: BB**

Passed:

General Business

AGM

The date for the AGM has been set to Saturday 24th July 2021.

Meeting closed at 6.10pm

NEXT Meeting 5pm Monday 17th May 2021.

The Committee went into Committee – MD asked to stay to take minutes.